



Control approach 2

Stand-alone dust collectors (craft bakery)

FLO4

Engineering control



This guidance sheet is for employers including the self-employed to help them comply with the requirements of the Control of Substances Hazardous to Health Regulations 2002 (COSHH) by controlling exposure to chemicals and protecting workers' health.

The sheet is part of HSE guidance *COSHH essentials: easy steps to control chemicals*. It describes the key points you need to follow to help reduce exposure to an adequate level. It is important to follow all the points, or use equally effective measures.

Flour dust can cause asthma.

Exposure to substances with the potential to cause occupational asthma should be prevented, or if that is not reasonably practicable, control exposure to prevent exposed workers from developing asthma. This applies to short-term high exposures as well as long-term exposures. If an individual develops occupational asthma, exposure must be controlled to prevent triggering further attacks. Suitable levels are likely to be well below any exposure limit.

Control approach 2 (engineering control) is recommended to control dust from machines that are used for short periods, using a stand-alone dust collector.

You need also to control exposure to noise.

The dust is combustible - build-up on ledges etc can result in dust explosions. Extraction helps to reduce this risk.

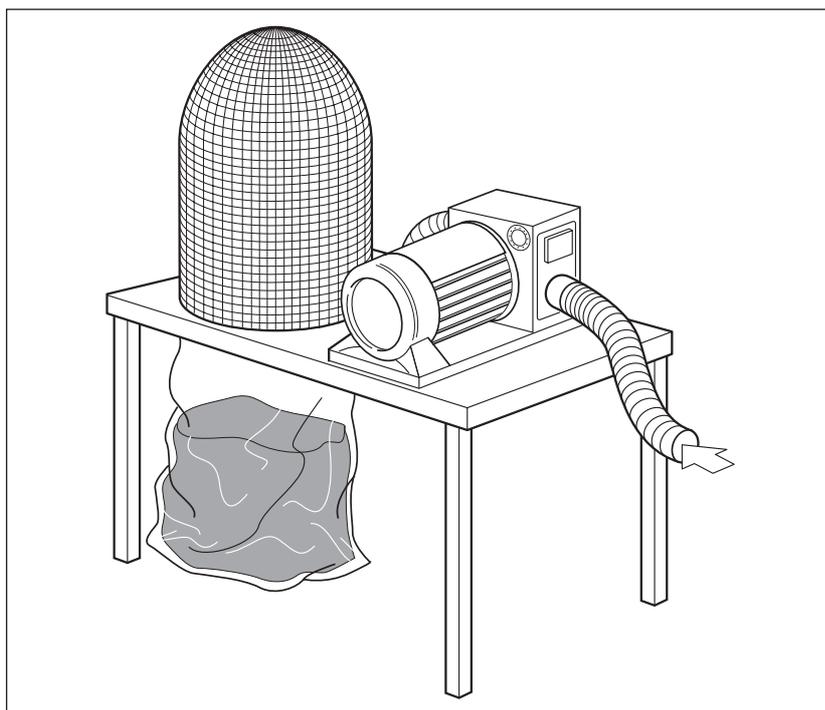
For environmental advice see Further information on the back page.

Access

- ✓ Restrict access to those staff who need to be there.
- ✓ Provide good access to enable the use of handling aids to remove full waste bags.

Design and equipment

- ✓ Provide permanent dust extraction equipment wherever possible (see Control guidance sheet 204).
- ✓ A permanent dust extraction system is preferred, though a stand-alone mobile system is acceptable.
- ✓ Locate the portable unit as close to the machine as possible, to avoid long sections of flexible duct.
- ✓ Ensure a manometer or pressure gauge is fitted near the extraction point, to show that the extraction is working properly.
- ✓ Always confirm that the extraction is turned on and working at the start of work. Check the gauge.
- ✓ Stand away from the unit just as it is turned on, to avoid the dust cloud as the filter bag inflates.
- ✓ Replace damaged fabric filters or holed waste bags immediately. Keep enough spares.
- ✓ Check the waste bag. Empty it before it is too full. Tie off, and use handling aids to move the bag.



Maintenance

- ✓ Follow instructions in maintenance manuals.
- ✓ Keep equipment in effective and efficient working order.
- ✓ Repair faulty extraction systems immediately. Meanwhile, wear respiratory protective equipment (RPE).

Examination and testing

- ✓ Look daily for signs of damage to the ducting, fan and air filter. Noisy or vibrating fans can indicate a problem. Repair damage immediately.
- ✓ At least once a week, check that the extraction system and gauge work properly, with no dust leaks.
- ✓ You need to know the manufacturer's performance specification to know if extraction is working properly.
- ✓ If this information isn't available, hire a competent ventilation engineer to determine its performance.
- ✓ The engineer's report must show the target air speeds.
- ✓ Keep this information in your testing logbook.
- ✓ Get a competent ventilation engineer to examine the system thoroughly and test its performance at least once every 14 months (see HSE publication HSG54).
- ✓ Keep records of all examinations and tests for at least five years.
- ✓ Review records to see if there are failure patterns that make planning maintenance easier.

Cleaning and housekeeping

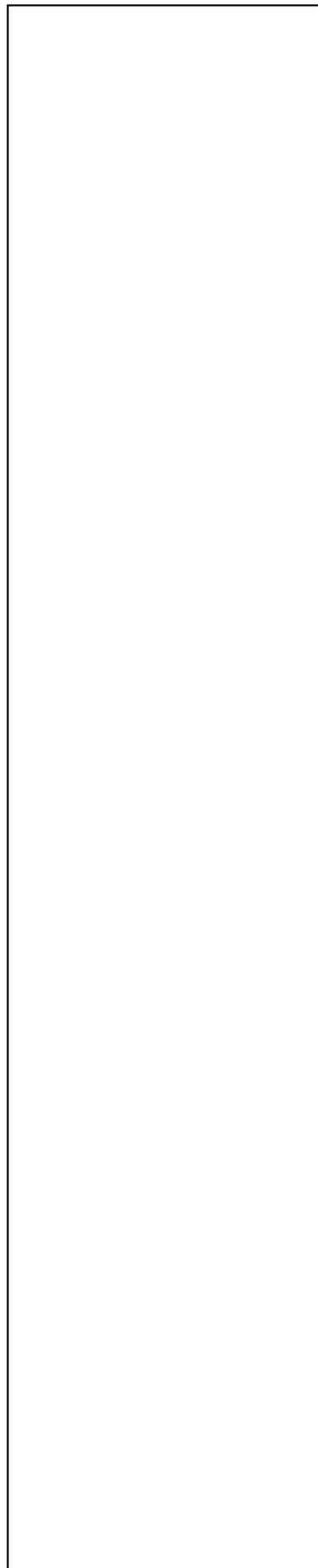
- ✓ Clean the machinery and work area every day. Regular cleaning will help you find dust leaks.
- ✓ Clean general workrooms once a week. Remember to clean overhead beams, heating pipes and light fittings to reduce the risk of secondary dust explosion.
- ✓ Use a Type H vacuum cleaner fitted with a HEPA filter to clear up dust.
- ✗ Don't clean up with a brush or with compressed air.
- ✓ Use a respirator for emptying the dust collector.
- ✓ Shovel large spills carefully to avoid stirring up dust.

Personal protective equipment (PPE)

- ✓ Respiratory protective equipment (RPE) should not be needed if the extraction is designed correctly and working properly.
- ✓ RPE is needed for maintenance and cleaning overhead.
- ✓ Use a P2 or P3 standard of RPE. Consult your supplier for advice.
- ✓ Replace RPE filters as recommended by your supplier. Throw away disposable masks after one use.
- ✓ Keep RPE clean and store it away from dust.
- ✓ Skin creams are important for skin protection and help in washing contamination from the skin. These are **not** 'barrier creams'. After work creams help to replace skin oils.
- ✗ Never allow compressed air use for removing dust from clothing.

Health surveillance

- ✓ There is a chance of asthma developing, even with good controls in place. Use health surveillance (see Control guidance sheet 402).
 - ✓ Consult an occupational health professional (see Further information).
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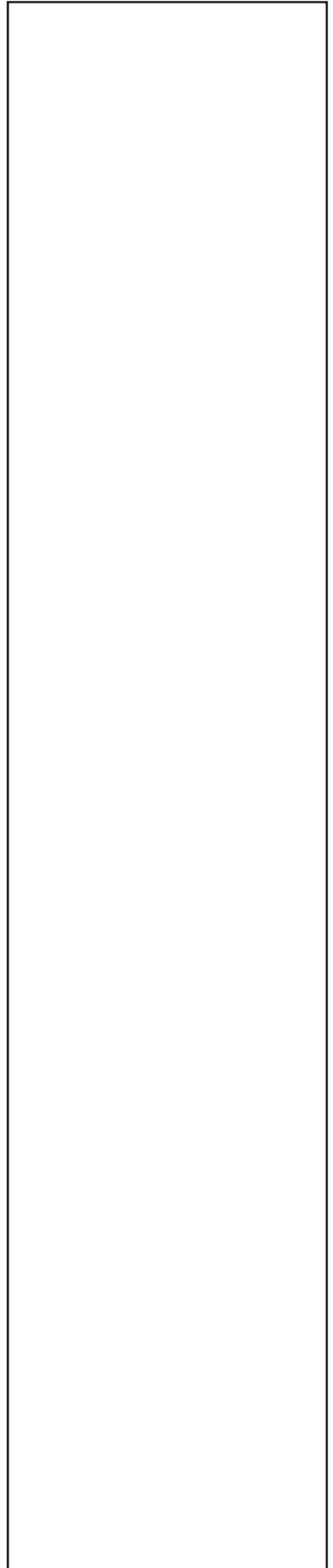


Training

- ✓ Tell your workers that flour dust can cause asthma, and what the early signs of asthma are.
- ✓ Provide health and safety training. Include supervisors and managers.
- ✓ Ensure training includes how to keep exposures low; how to check that the extraction is working; how to use and look after PPE and RPE; and what to do if something goes wrong.

Supervision

- ✓ Check that the extraction is working properly; PPE is being used properly; and the rules on personal hygiene are being followed.
- ✓ Ensure the health surveillance programme is being carried out for everyone that needs it.
- ✓ Ask your workers to check their skin for dryness or soreness every six months. If these effects appear, check the proper use of skin creams and PPE.



Further information

- *Maintenance, examination and testing of local exhaust ventilation* HSG54 (Second edition) HSE Books 1998 **ISBN 0 7176 1485 9**
- *An introduction to local exhaust ventilation* HSG37 (Second edition) HSE Books 1993 **ISBN 0 7176 1001 2**
- *The selection, use and maintenance of respiratory protective equipment: A practical guide* HSG53 (Second edition) HSE Books 1998 **ISBN 0 7176 1537 5**
- *Breathe easy* Training package Federation of Bakers 1998 includes *Guidance on dust control and health surveillance in bakeries* available from www.bakersfederation.org.uk
- *Controlling airborne contaminants in the workplace* Technical Guide TG7 British Occupational Hygiene Society 1987 **ISBN 0 9059 2742 7**
- *Design specification for 'immaterial lid'* Report IR/WQ/004/97 HSL 1997 Infoline, phone 08701 545500 or email hseinformationservices@natbrit.com
- Health and safety consultants: the BOHS Faculty of Occupational Hygiene keeps lists of qualified hygienists who can help you. Contact BOHS on 0133 229 8087 or at www.bohs.org/
- Occupational health professionals: details of doctors and nurses can be found in the Yellow Pages under 'Health and safety consultants' and 'Health authorities and services'. Also visit the NHS website at www.nhsplus.nhs.uk

Depending on the scale of work, releases into the atmosphere may be regulated within the pollution prevention and control (PPC) framework. You should consult your local authority or the Environment Agency. In Scotland, consult the Scottish Environment Protection Agency (SEPA). They will advise you if PPC legislation applies to your company, and about air cleaning and discharging emissions into the air. Otherwise, minimise emissions into the air.

Employee checklist

- Always follow the standard operating procedures.
- Is the extraction switched on and working properly?
- Check the gauge.
- Look for signs of leaks, wear and damage.
- If you find any problems, tell your supervisor. Don't just carry on working.
- Co-operate with health surveillance schemes.
- Use, maintain and store your PPE in accordance with instructions.
- Clear up spills immediately.
- Wash your hands before and after eating, drinking, smoking and using the lavatory.
- Use skin creams provided as instructed.
- Use handling aids to move waste dust bags.



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